

**GROSSMONT COLLEGE
FACILITIES COMMITTEE MEETING**

July 19, 2006

MEETING SUMMARY

Present: John Al-Amin, Temma Al-Muhktar, Fred Allen, Jerry Buckley, Val Eskridge, Jim Fenningham, Kats Gustafson, Tim Flood, Roger Owens, Walter Sachau, Jim Spillers, Peter White, Jim Wilsterman

Recorder: Kelly Rosas

Tim Flood convened the meeting at 10:04 a.m.

PARKING STRUCTURE UPDATE AND NEXT STEPS

Tim stated that at the last Facilities Committee meeting, a recommendation regarding parking had been approved. That recommendation was forwarded to Planning and Budget Council and approved. The recommendation packet has been forwarded to the Chancellor. Tim, Jim Austin, John Al-Amin, and Dean Colli will be meeting with the Chancellor next week to discuss the recommendation. Each committee member was given a copy of the letter that Dean Colli had written to Chancellor Suarez regarding the parking mitigation and revision to the Prop "R" funding plan. Tim reviewed the conclusion paragraph in the letter, which states that if in four months there is no resolution with the north property, the Facilities Committee will determine which structure would be best suited for the college in regards to attendance and financially and how we would handle each of the problems that are associated with each structure. Tim stated that when deciding on the structure, the Committee can ask for assistance from the District in terms of financial help, or whatever needs to be mitigated.

The Facilities Committee's next charge will be to determine the back-up structure in case the north property does not solidify, and identify the challenges that need to be addressed and the costs associated with these challenges. These items will need to be conveyed in a full encompassing document that can be submitted to Planning and Budget Council.

A discussion was held regarding satellite courses. The committee discussed possible advantages and disadvantages to off-site locations. Fred Allen stated that some of the health professions classes are looking for a satellite location in Lakeside. However, Fred has seen at Butte College where satellite courses have hindered enrollment.

Tim asked that the committee review the recommendation packet that was approved at the June 21st meeting, discuss the possible structures with their staff and departments and be prepared to thoroughly discuss this at the next meeting.

Follow Up Items & Next Steps:

- At the next meeting, be ready to discuss the two parking options and which option should move forward should there be no progress in acquiring the north property.

PROP "R" FUNDING PLAN – INTEREST ALLOCATION DISCUSSION

Tim passed out the parking lot 4A spreadsheet that detail where the proposition money has been spent from the beginning until now. Tim mentioned two changes within the document: one is the finalized interest allocation from last year has come in. It was originally estimated at \$1.88 million dollars; however the correct allocation is \$1.95 million dollars. The estimated interest revenue for this year is \$2.257 million dollars. Any funding that has not been allocated and approved by Planning and Budget has been placed in an unallocated fund according to our approved procedures. There is currently \$2.330 million in the unallocated funds. In addition, Tim stated that we should be received an estimated \$940,000 of savings from the Life Safety Road

project, therefore having a total of over \$3 million dollars in an unallocated fund. Tim stated there are some ideas as to where this money can be allocated.

Tim asked that everyone look at the GC Infrastructure Funds handout. This spreadsheet details what the infrastructure funds have been allocated. Tim stated the sewer line that is currently under construction will handle multiple buildings and has been upsized for future projects to come. This project is slightly under funded, about \$10-\$15 thousand under budget. The project's contingency fund had been adjusted down so the project could be sent out to bid. Tim's suggestion is to utilize some of the unallocated funding (either Life Safety Road savings or some of the interest allocation money) to supplement this project as well as use some of the unallocated funding to supplement the additional infrastructure that will be needed in the future, i.e. power needs, storm drains sized correctly. A campus wide survey needs to be completed that would detail where specific infrastructure is located, and project infrastructure upgrades that may be needed to handle the new building through the build out of the master plan. Tim stated that the cost of the survey is unknown, but Tim would like to have Nolte come out and give us an estimate so this can be completed.

It was asked if Tim was intending on having the survey done that would be projected through the build out of the entire master plan. Tim stated that we need to take care of the infrastructure to at least plan for the build out, however, the construction does not need to be funded all at one time; but have the survey ready so we will know what is needed as we bring new buildings on.

A second recommendation addressed the main electrical and communication runs to connect the Digital Arts and Sculpture Buildings to the main campus. The original plan was to run the conduits through the Stage House Theatre. We received a cost to go around the Theatre at not to exceed \$100,000, of which, \$60,000 will be covered in the contingency from Digital Arts & Sculpture. Tim spoke with Dean Colli and it was agreed that for \$40,000 it is worth the money not to have to take out portions of the stage craft/stage building set and run through multiple classrooms which could disrupt the fall semester. The recommendation is to complete and fully fund this project with either the interest allocation funds or some of the remaining balance from the Life Safety Road.

Follow Up Items & Next Steps:

- Tim will build a spreadsheet that will include the board submitted/board approved funding plan, interest suggested allocations and distribute at the next meeting.
- Tim asked the committee to begin thinking about placing the approximately \$3 million dollars from interest allocation and savings from the Life Safety Road.

CAMPUS SIGNAGE

Each committee member was given a copy of the proposed campus signage recommended by the Signage Task Force. Tim walked the committee through the document. Tim stated that the colors of the outside signs will be earth tone colors, using a dark bronze with light lettering. Dale is looking into making these colors a district wide standard.

- Pg. 1: The block monument is a conceptual design that is at the Highwood entrance.
- Pg. 2: The sample parking sign is actually not going to be used for parking; this is more of a sample of what the way fare signs will look like. The science building sample sign is an example of what a building sign would look like. The decision was that we would only name buildings that have specific functions (i.e., LTRC, Administration, Student Services, etc.). If the building does not have a specific function, the sign would have the building number on it.
- Pg. 3: These signs are the suggested signs for offices/classrooms and for back of the house areas (custodial/mechanical rooms). The signs are raised plastic with a bronze color background and the text is oyster shell white. The back of the house signs will have the number (building number – room number) then below it will read what the room is. The classroom/offices will have the same numbering with a roller-bar slider and Plexiglas at the bottom so instructors can post office times and assignments, while on the classroom signs, absence lists can be held. These room signs will also have removable slide lines in them so an office can have the name of the instructors listed, and can be changed as classroom uses or office occupants change.
- Pg. 4: This is an example of what the building numbering will look like.

- Pg. 5: These signs will not be used.
- Pg. 6: This is an example of what the signage would look like if a building was named
- Pg. 7: These signs are examples of what building signs/complex signs may look like.
- Pg. 8: The first two signs are conceptual parking signs. The parking lots will be re-numbered to coordinate with the buildings on campus. For example, lot seven will be renumbered to lot 1 so that it coordinates with the 100 buildings. The parking signs will allow for room to insert an announcement for a special event, graduation, or testing. There will be a slot at the top of the sign for this.
- Pg. 9: The round area is an aerial picture of the monument sign off Highwood. The sign next to this is the conceptual idea of what LED sign that will be at the college's entrance off the 125 freeway may look like. This sign will be 30' tall; the LED display will be 9' by 16' and will be operational on both sides of the sign. The size and design of the LED sign may change as there are a lot of steps in getting this type of sign approved.
- Pg. 10: This is a campus map that outlines where signs will be on campus and what type of sign will be where.

Follow Up Items & Next Steps:

- None

Meeting adjourned 11:20 a.m.